

Window Cleaning

Training and Documentation Form

Use with WAC 296-878-11005

WAC 296-878-11005 requires that you provide training to your employees before they use window-cleaning equipment.

This sample form can help you document that each employee has received this required training. You can use this sample form or create your own.

The following training has been provided:

- ☐ Proper care and maintenance of the equipment
- ☐ Review manufacturer's instructions for proper equipment use
- ☐ Methods for inspection, assembly, and dismantling of components
- ☐ Identifying anchorages
- ☐ Understanding safe working conditions
- ☐ Rescue method

The following training has been provided to workers using window-cleaners' belts:

- ☐ Selecting the proper-sized belt
- ☐ How to use anchors and terminals
- ☐ How to deal with obstructions and slippery/wet surfaces

The following training has been provided to workers using boatswain's chairs and rope descent systems:

- ☐ Proper rigging practices
- ☐ Fall-arrest requirements
- ☐ Proper methods of descending
- ☐ The effects of wind on window cleaning operations
- ☐ Proper methods of hoisting for ascents

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These additional topics have been covered:

Names and signatures of workers who completed this training:

Name

Signature

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Date(s) of training: _____

Location of training: _____

Name and signature of the trainer: _____